

POLICY AND RESOURCES COMMITTEE
Thursday, 14 April 2016

Minutes of the meeting of the Policy and Resources Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 14 April 2016 at 1.45 pm

Present

Members:

Mark Boleat (Chairman)
Jeremy Mayhew (Deputy Chairman)
Deputy Catherine McGuinness (Deputy Chairman)
Deputy Douglas Barrow
Alderman Sir Michael Bear
Deputy John Bennett
Sheriff & Alderman Charles Bowman
Henry Colthurst
Deputy Billy Dove (Chief Commoner) (Ex-Officio Member)
Simon Duckworth
Stuart Fraser
Marianne Fredericks
George Gillon
Deputy the Revd Stephen Haines (Ex-Officio Member)
Wendy Hyde
Vivienne Littlechild (Ex-Officio Member)
Edward Lord
Wendy Mead
Andrew McMurtrie (Ex-Officio Member)
Deputy Joyce Nash
Dhruv Patel (Ex-Officio Member)
Deputy Henry Pollard (Ex-Officio Member)
Jeremy Simons
Sir Michael Snyder
Deputy John Tomlinson
Michael Welbank (Ex-Officio Member)
Alderman Sir David Wootton

In Attendance

Tom Sleigh

Officers:

John Barradell	- Town Clerk and Chief Executive
Peter Kane	- The Chamberlain
Michael Cogher	- Comptroller and City Solicitor
Paul Double	- City Remembrancer
Carolyn Dwyer	- Director of Built Environment
Iain Simmons	- Department of the Built Environment
Caroline Al-Beyerty	- Financial Services Director
William Chapman	- Private Secretary and Chief of Staff to

Bob Roberts	the Lord Mayor
Giles French	- Director of Communications
Nigel Lefton	- Economic Development Office
Simon Murrells	- Remembrancer's Department
Peter Lisley	- Assistant Town Clerk
Angela Roach	- Assistant Town Clerk
	- Principal Committee and Members Services Manager

1. **APOLOGIES**

Apologies were received from Roger Chadwick, Alex Deane, Hugh Morris, Andrew Parmley, Baroness Scotland and Giles Shilson.

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Edward declared an interest in Item no. 9 by virtue of being a member of the Foreign Office's Advisory Board for the British-German Forum.

3. **MINUTES**

3a. The public minutes of the meeting held on 17 March 2016 were approved.

3b. The draft public minutes of the Resource Allocation Sub-Committee meeting held on 17 March 2016 were noted.

4. **EU REFERENDUM - USE OF THE LIVERY HALL**

The Committee considered a report of the Town Clerk concerning the use of the Livery Hall as the Electoral Commission's regional centre for London for the EU referendum.

RESOLVED – That approval be given to the use of the Livery Hall by the Electoral Commission as its regional centre for London for the EU referendum.

5. **INCREASING DIVERSITY IN THE COURT OF COMMON COUNCIL**

The Committee considered a report of the Town Clerk concerning activities which might help to increase the diversity of the membership of the Court of Common Council.

A Member who was, in attendance, referred to a number of matters that did not form part of the report which he felt needed to be considered. He pointed out that current working practices, for example, the scheduling of meetings prohibited some people from standing for election to the Court. He advised that given Members' closeness to the issue it might be useful to engage an external person to bring more perspective.

Detailed discussion ensued during which, amongst other things, the following comments were made:-

- A Member commented that, given the low proportion of women on the Court, altering the timing of meetings would, in her view, be a retrograde step. It was noted that the timing of Committee meetings had been discussed on a number of occasions and that each time a collective view was taken not to pursue a change. Similarly, scheduling meetings, for example, over the lunchtime period had also been considered and not pursued. Nevertheless, there was nothing to prevent a Committee from considering altering the time of its meetings.
- It was suggested that it might be useful to engage with businesses by, for example, speaking to the Asian Business Forum at the London Chamber of Commerce and other similar organisations. It was also important to engage and raise awareness with existing businesses in the City and it was noted that the Association of HR Directors might provide a mechanism for doing this.
- Reference was made to the fact that larger businesses put a lot of resources into looking at sub-conscious barriers which might affect diversity. Members nevertheless acknowledged the difficulties some Members might have in taking an objective view. The suggestion of engaging an external person to assist in the matter was therefore supported and it was also suggested that consideration could be given to possibly engaging a local authority Chief Executive to provide an external overview.
- A Member of the informal Member-level Diversity Group pointed out that the issue of diversity was wider than just the timing of meetings and advised that the suggestions contained in the report reflected thinking following one meeting of the Group. He was therefore keen for the Group to continue to look at further issues and suggestions.
- In summing up the Chairman suggested that further thought should be given to the provision of an electronic welcome pack and to possibly pulling together a shorter version in the interim. Members supported this suggestion. Support was also expressed for the provision of an early evening briefing to engage employee networks in the City about the work of the City Corporation and to the abbreviated version of the guide on “How to become a Common Councilman (Councillor)”, as set out in the Appendix to the report, being circulated to all Members of the Court. It was noted that the Guide had already begun to attract the attention of people who might be interested in standing for election.

RESOLVED – that the following be approved:-

1. the creation of an electronic welcome pack for new City business which explained what the City Corporation had to offer and how it worked, co-ordinated by the internal communications office/communications teams and to a shorter version of the pack being created in the interim;

2. an early evening event to brief and engage with employee networks operating in businesses across the City about the City Corporation, co-ordinated by the Economic Development Office;
3. an abbreviated version of the guide as set out in the Appendix to the report be circulate to Members to assist them in encouraging others to consider standing for election to the Court of Common Council;
4. further thought be given to the following:-
 - engaging with businesses by, for example, speaking to the Asian Business Forum at the London Chamber of Commerce;
 - engaging with existing businesses in the City possibly through the Association of HR Directors; and
 - engaging an external person to bring perspective and assist the Committee with its desires to increase the diversity of the Court by, for example, using a local authority Chief Executive.

6. **TOWN CLERK'S BUSINESS PLAN**

The Committee considered the Town Clerk's Business Plan for 2016-19.

The Committee noted that, going forward, the format of the Business Plan would be reviewed to ensure that Members were presented with relevant information only.

RESOLVED – that the Business Plan for 2016-19 be approved.

7. **CITY ANTI-TERRORISM TRAFFIC REGULATION ORDER**

The Committee considered a report of the Director of the Built Environment updating it on the proposal to introduce a City Anti-Terrorism Traffic Regulation Order (ATTRO).

The Chairman of the Police Committee advised that, whilst the report had been noted by that Committee earlier that day, there had been some concern about the wording and phraseology contained in the protocol which it was felt could result in the ATTRO being open to challenge.

Detailed discussion ensued on the introduction of a City ATTRO during which, amongst other matters, the following points were made:-

- In response to concerns about whether the safeguards built in to the process were sufficient, the Chairman pointed out it was important to acknowledged the need for an element of trust in the officers operating the process;
- Reference was made to Transport for London's (TfL) involvement in the process and the key role it played. Members were reminded of TfL's powers and noted that it was supportive of the initiative and was content for

the streets in the City that it was responsible for to be included in The City ATTRO;

- A Member questioned whether the protocol (paragraph 5.1) should be more specific about the frequency of meetings rather than stating that “regular” meetings would be held; it was agreed that this was not necessary;
- Members were advised that the expectation was that the ATTRO would end after 48 hours unless there was good reason for an extension.

RESOLVED – That the following be approved:-

1. the commencement of the statutory process for making a City ATTRO, subject to the applicable statutory processes;
 2. the draft Protocol on how the ATTRO should be used as set out in Appendix 1 of the report;
 3. the Director of the Built Environment or a delegated officer be authorised to carry out consultation and publication of Notice of the proposal to make the ATTRO;
 4. it be noted that the outcome of the statutory notice procedures and consultation responses would be submitted to the Planning and Transportation and Policy and Resources Committees, to determine whether or not to proceed with the ATTRO and/or other next steps;
 5. the Comptroller and City Solicitor or a delegated officer be authorised to enter into any necessary agreements under Section 101 of the Local Government Act 1972 with Transport for London to carry out the statutory steps associated with the proposal, notification and making of the ATTRO on TfL roads on their behalf; and
 6. in the event of any neighbouring traffic authorities agreeing to their boundary roads with the City being included in the ATTRO, (a) the Comptroller and City Solicitor or his delegated officer be authorised to enter into any necessary agreements under Section 101 of the Local Government Act 1972 (or other joint working agreements); and (b) the Director of the Built Environment or her delegated officer be authorised to amend the ATTRO to include boundary roads with neighbouring traffic authorities, as the relevant traffic authorities might agree (and subject to all necessary statutory processes).
8. **SPECIAL EVENTS ON THE HIGHWAY**
The Committee considered a report of the Director of the Built Environment concerning the special events taking place on the highway in 2016.

The Chairman commented that whilst this was a matter predominantly for the Streets and Walkways Sub-Committee, given past concerns and the fact that road closures were usually required for the special events, in future, the report

should also be submitted to the Policy and Resources Committee for approval. Members supported this.

RESOLVED – that:-

1. the events as set out in appendix 1 of the report be approved; and
2. future reports on special events taking place on the highway be considered by both Streets and Walkways Sub-Committee and the Policy and Resources Committee.

9. **WILTON PARK'S 2016 BRITISH-GERMAN FORUM**

The Committee considered a report of the Director of Economic Development concerning the sponsorship of Wilton Park's 2016 British–German Forum.

RESOLVED – that approval be given to Wilton Park's 2016 British-German Forum being sponsored in the sum of £15,000 and that the funding be met from the Committee's 2016/17 Policy Initiatives Fund, categorised under Promoting the City and charged to City's Cash.

10. **CENTRAL LONDON FORWARD - EMPLOYMENT SUPPORT**

The Committee considered a report of the Director of Economic Development concerning Central London Forward's (CLF) proposal for delivering employment support for *Troubled Families* within the central London area.

RESOLVED – That the following be noted:-

1. the collaboration between CLF, the London Borough of Lewisham and the Shaw Trust for the explicit purpose of developing a proposal for £4m bid for European Social Fund (ESF) grant to fund a programme of employment support for Troubled Families in Central London;
2. the proposal did not give rise to any additional financial liabilities for the City Corporation as any financial risks would sit with the Shaw Trust as the ESF grant recipient and party responsible for delivery of the project; and
3. the next steps would be for CLF, the London Borough of Lewisham and City Corporation officers to agree the joint proposal with the Shaw Trust, and establish a collaboration agreement and any associated delivery agreements.

11. **POLICY INITIATIVES FUND**

The Committee considered a report of the Chamberlain concerning the Policy Initiatives Fund and the Committee Contingency for 2016/17.

RESOLVED – That report be noted and, in particular, that the balances currently available in the Policy Initiatives Fund and the Committee contingency for 2016/17 was £527,400 and £159,000 respectively.

12. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

13. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

The Committee considered the following item of urgent business:-

Chairman and Deputy Chairman of the Community and Children's Services Committee – Amendment to Standing Orders

The Committee considered a report of the Town Clerk setting out a request from the Community and Children's Services Committee to amend standing orders and its terms of reference to remove the prohibition on residents or tenants of any property owned or managed by the City of London Corporation serving as Chairman or Deputy Chairman of the Community and Children's Services Committee.

RESOLVED – it be recommended to the Court of Common Council that Standing Order No. 29(3) and 30(4a) be amended to remove the prohibition on residents or tenants of any property owned or managed by the City of London Corporation to serving as Chairman or Deputy Chairman of the Community and Children's Services Committee and that the terms of reference of that Committee be amended to reflect this change.

14. EXCLUSION OF THE PUBLIC

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act:-

Item Nos.	Paragraph(s) in Schedule 12A
15 - 16	3

Part 2 – Non-Public Agenda

15. NON-PUBLIC MINUTES

15a. The non-public minutes of the meeting held on 17 March 2016 were approved.

15b. The draft non-public minutes of the Resource Allocation Sub-Committee meeting held on 17 March 2016 were noted.

15c. The draft non-public minutes of the Hospitality Working Party meeting held on 16 March 2016 were noted.

16. EFFECTIVENESS OF HOSPITALITY REVIEW

The Committee considered and agreed a report of the Remembrancer concerning the review of the Effectiveness of Hospitality.

17. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

18. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED.

There were no items of urgent business.

Chairman of the Police Committee and the Chief Commoner

At the conclusion of business the Chairman thanked Henry Pollard, Chairman of the Police Committee, and Billy Dove, the Chief Commoner, on behalf of the Committee for the contribution they had made to the work of the Committee during their tenure.

The meeting ended at 2.35pm

Chairman

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